The Union County Commission met in Regular Called Meeting at 7:00 P.M. on Monday, August 14, 2017 at the Union County Courthouse. The Honorable Gary England, County Chairman, Presiding. A quorum being present, Union County Commission was duly opened at 7:02 PM.

The Agenda for August 14, 2017 is as follows:

- 1. Call to Order
- 2. Invocation
- 3. Pledge of Allegiance
- 4. Roll Call
- 5. Announcements (if any):
- 6. Approve Minutes:
 - a. July 6, 2017 Special Called Meeting
 - b. July 10, 2017 Regular Meeting
- 7. Approve Notaries (if any):
- 8. Sheriff's Report Sheriff Breeding
- 9. Monthly Report Ann Dyer, Director of Finance
- 10. Budget Amendments & Transfers Ann Dyer, Director of Finance
- 11. Appoint Second (2nd) Civil District County Commissioner
- 12. Appoint Sixth (6th) Civil District Road Commissioner
- 13. Presentation of Grants Mayor Micheal Williams
- 14. Discuss LEP (Limited English Proficiency) Policy Debra Keck
- 15. Old Business
- 16. New Business
- 17. Addendums (if any):
- 18. Adjourn
- 1. County Commission was duly opened by Sheriff, William F. Breeding, II.
- 2. Invocation by Commissioner Wayne Roach.
- 3. Pledge of Allegiance was led by Commissioner Jonathan Goforth.
- 4. Roll call by Pam Ailor, Union County Clerk. **Commissioners Present:** J. M. Bailey, Lynn Beeler, Bob Bowers, Bill Cox, Stan Dail, Gary England, Dawn Flatford, Jonathan Goforth, Kenny Hill, Janet Holloway, R. L. Jones, Wayne Roach, Mike Sexton, Chris Upton, and Doyle Welch.

Commissioners Absent: None.

- 5. Announcement:
 - Maynardville Public Library will host the Thunder Road Author Rally on Saturday, September 9, 2017 from 9:00 am till 1:00 pm.
- 6. Approve Minutes:
 - a. A **Motion** was made by **Janet Holloway** and **Seconded** by **Stan Dail** to approve the minutes of July 6, 2017 Special Called Meeting.

County Chairman, Gary England called for an Aye Vote. Motion Carried.

b. A **Motion** was made by **Bill Cox** and **Seconded** by **Bob Bowers** to approve the minutes of July 10, 2017 – Regular Meeting.

County Chairman, Gary England called for an Aye Vote. Motion Carried.

7. A **Motion** was made by **R. L. Jones** and **Seconded** by **J. M. Bailey** to approve the following notaries: Delinda Cole, Sheila Diane Hampshire, and Robyn Talley Kitts.

County Chairman, Gary England called for an Aye Vote. Motion Carried.

8. Sheriff Breeding provided the following information to the County Commission for the month of July 2017.

> 698 Total Calls for Service: Accidents with Non-Injury: 28 Accidents with Injury: Residential Burglaries: 11 2 Booked Into Jail: 164 Jail Population: 78

				I			OF FINAN Y REPOR		E			
2017_18	101- General Fund		Beginning Balance		Adjustments		Receipts		Disburse- ments	ommission Transfer	E	nding Balance
Jul-16	101-General	\$	2,177,908.07			\$	642,987.79	\$	693,373.62	\$ 6,177.14	\$	2,121,345.10
Aug-16	101-General	\$	2,121,345.10			\$	207,677.34	\$	615,125.12	\$ 1,995.71	\$	1,711,901.61
Sep-16	101-General	\$	1,711,901.61	\$	(168.73)	\$	209,383.49	\$	597,246.65	\$ 2,179.09	\$	1,321,690.63
Oct-16	101-General	\$	1,321,690.63			\$	586,522.46	\$	453,316.32	\$ 9,320.73	\$	1,445,576.04
Nov-16	101-General	\$	1,445,576.04			\$	366,819.67	\$	563,651.43	\$ 5,322.67	\$	1,243,421.61
Dec-16	101-General	\$	1,243,421.61	\$	555.48	\$	1,303,705.05	\$	491,598.07	\$ 19,136.96	\$	2,036,947.11
Jan-17	101-General	\$	2,036,947.11	\$	418.29	\$	1,059,011.24	\$	551,980.25	\$ 13,107.64	\$	2,531,288.75
Feb-17	101-General	\$	2,531,288.75	\$	653.55	\$	1,245,366.04	\$	446,191.28	\$ 21,910.05	\$	3,309,207.01
Mar-17	101-General	\$	3,309,207.01	\$	480.35	\$	430,198.18	\$	566,754.45	\$ 5,488.22	\$	3,167,642.87
Apr-17	101-General	\$	3,167,642.87	\$	503.33	Ś	444,851.70	\$	500,119.86	\$ 4,051.27	\$	3,108,826.77
May-17	101-General	\$	3,108,826.77		368.36		271,633.33		515,593.30	\$ 2,542.63	\$	2,862,692.53
Jun-17	101-General	\$	2,862,692.53	\$	481.70		771,041.55		639,014.35	\$ 7,721.64	\$	2,987,479.79
Jul-17	101-General	\$	2,987,479.79	- 0	457.30	-0.7	236,742.25		722,053.86	\$ 1,880.48	\$	2,500,745.00
		1888		333				1838				
3660101010101010101010	118 Ambulance	DROW SKIPAN	Beginning						Disburse-	ommission		
2017_18	Service		Balance		Adjustments		Receipts		ments	Transfer	E	nding Balance
Jul-16	118-Amb. Service	\$	229,428.94			\$	66,998.05	\$	163,068.48	\$ 751.17	\$	132,607.34
Aug-16	118-Amb. Service	\$	132,607.34			\$	Comment on the property	\$	166,275.64	\$ 1,397.34	\$	100,738.68
Sep-16	118-Amb. Service	\$	100,738.68			\$	91,902.50	\$	120,909.95	\$ 976.87		70,754.36
Oct-16	118-Amb. Service	\$	70,754.36			\$	133,057.59	\$	97,693.01	1,874.09		104,244.85
Nov-16	118-Amb. Service	\$	104,244.85			\$	95,883.80	\$	102,013.82	\$ 1,247.94		96,866.89
Dec-16	118-Amb. Service	\$	96,866.89	\$	(555.48)		192,135.35	\$	130,664.18	\$ 	\$	154,688.49
Jan-17	118-Amb. Service	\$	154,688.49	\$	(418.29)		98,141.50	\$	120,368.86	\$	\$	130,583.53
Feb-17	118-Amb. Service	\$	130,583.53	\$	(653.55)		191,326.47	\$	111,359.15	\$ 3,407.77	\$	206,489.53
Mar-17	118-Amb. Service	\$	206,489.53	\$	(480.35)		93,546.42	\$	126,595.29	\$ 1,249.71		171,710.60
Apr-17	118-Amb. Service	\$	171,710.60	\$	(503.33)		41,591.23	\$	86,653.61	\$ 462.06 705.94	\$	125,682.83 85,462.94
	118-Amb. Service	\$	125,682.83	\$	(483.22)		65,831.31		104,862.04	\$ 1,144.45	1.5	94,296.74
May-17	118-Amb. Service	\$	35,462.94	\$	(481.70) (447.30)		108,943.18 69,885.16	\$	98,483.23 130,537.49	\$ 750.97	\$	32,446.14
May-17 Jun-17 Jul-17	118-Amb. Service	\$	94,296.74									

DIRECTOR OF FINANCE MONTHLY REPORT

2017_18	122- Drug Fund	Beginning Balance	Adjustments	Receipts	Disburse- ments	mmission Transfer	Enc	ding Balance
Jul-16	122-Drug Fund	\$ 39,961.80		\$ 849.85	\$ -	\$ 8.50	\$	40,803.15
Aug-16	122-Drug Fund	\$ 40,803.15		\$ 19,713.75	\$ 5,040.00	\$ 197.14	\$	55,279.76
Sep-16	122-Drug Fund	\$ 55,279.76		\$ 1,215.00	\$ 45.46	\$ 12.15	\$	56,437.15
Oct-16	122-Drug Fund	\$ 56,437.15		\$ 5,862.60	\$ 1,332.00	\$ 53.88	\$	60,913.87
Nov-16	122-Drug Fund	\$ 60,913.87		\$ 1,522.50	\$ 635.65	\$ 15.23	\$	61,785.49
Dec-16	122-Drug Fund	\$ 61,785.49		\$ 442.85	\$ 5,918.97	\$ 4.43	\$	56,304.94
Jan-17	122-Drug Fund	\$ 56,304.94		\$ 6,325.05	\$ 2,758.20	\$ 63.25	\$	59,808.54
Feb-17	122-Drug Fund	\$ 59,808.54		\$ 24,660.50	\$ 80.00	\$ 17.01	\$	84,372.03
Mar-17	122-Drug Fund	\$ 84,372.03		\$ 12,971.40	\$ 3,354.35	\$ 110.72	\$	93,878.36
Apr-17	122-Drug Fund	\$ 93,878.36		\$ 1,324.35	\$ 20,913.96	\$ 13.25	\$	74,275.50
May-17	122-Drug Fund	\$ 74,275.50		\$ 3,206.80	\$ 1,316.34	\$ 32.07	\$	76,133.89
Jun-17	122-Drug Fund	\$ 76,133.89		\$ 383.80	\$ 2,919.67	\$ 3.84	\$	73,594.18
Jul-17	122-Drug Fund	\$ 73,594.18		\$ 1,176.10	\$ 424.94	\$ 11.76	\$	74,333.58

2017 10		Beginning				Disburse-	Co	mmission		
2017_18	131- Hwy Fund	Balance	Adjustr	nents	Receipts	ments		Transfer	En	ding Balance
Jul-16	131-Highway Dept	\$ 577,093.39		\$	198,170.46	\$ 216,530.46	\$	1,638.75	\$	557,094.64
Aug-16	131-Highway Dept	\$ 557,094.64		\$	141,391.70	\$ 251,925.45	\$	1,432.84	\$	445,128.05
Sep-16	131-Highway Dept	\$ 445,128.05		\$	128,690.32	\$ 145,198.67	\$	1,315.20	\$	427,304.50
Oct-16	131-Highway Dept	\$ 427,304.50		\$	567,824.83	\$ 85,386.14	\$	2,369.40	\$	907,373.79
Nov-16	131-Highway Dept	\$ 907,373.79		\$	138,893.50	\$ 518,371.04	\$	1,556.93	\$	526,339.3
Dec-16	131-Highway Dept	\$ 526,339.32		\$	216,924.95	\$ 174,765.60	\$	2,945.05	\$	565,553.6
Jan-17	131-Highway Dept	\$ 565,553.62		\$	173,318.36	\$ 99,256.00	\$	2,046.49	\$	637,569.4
Feb-17	131-Highway Dept	\$ 637,569.49		\$	232,353.53	\$ 99,265.16	\$	3,313.31	\$	767,344.5
Mar-17	131-Highway Dept	\$ 767,344.55		\$	133,607.18	\$ 156,333.68	\$	1,520.50	\$	743,097.5
Apr-17	131-Highway Dept	\$ 743,007.55		\$	133,304.01	\$ 74,245.41	\$	1,357.98	\$	800,798.1
May-17	131-Highway Dept	\$ 800,798.17		\$	129,551.82	\$ 176,739.37	\$	1,318.45	\$	752,292.1
Jun-17	131-Highway Dept	\$ 752,292.17		\$	300,515.44	\$ 261,961.89	\$	1,388.40	\$	789,457.3
Jul-17	131-Highway Dept	\$ 789,457.32	\$	(10.00) \$	154,616.43	\$ 215,893.03	\$	1,573.97	\$	726,596.7

PAGE 2 OF 6 Directors Monthly Report

DIRECTOR OF FINANCE MONTHLY REPORT

- Debt Service	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	1,278,068.98 1,288,539.29 1,187,312.16 1,194,194.03 1,276,042.95 1,319,622.30 1,486,105.83 2,336,206.17 2,555,796.45 1,485,032.31 1,377,735.70 1,379,141.17 1,392,675.11	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	(42,574.57) (145,146.45) (46,850.70) (46,853.74) (46,852.64) (46,852.67) (46,853.06) (46,848.15) (1,230,793.10) (46,840.22) (47,343.16) (49,212.58) (46,837.67)	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	53,701.12 44,420.11 54,360.53 130,922.53 91,814.11 217,292.53 898,841.41 271,476.53 161,507.46 63,101.04 49,309.88 63,460.57 54,273.73	\$	122,855.96	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	656.24 500.79 627.96 2,219.87 1,382.12 3,958.23 1,888.01 5,038.10 1,478.50 701.47 561.25 714.05 621.76	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	1,288,539.25 1,187,312.16 1,194,194.03 1,276,042.95 1,319,622.36 1,486,105.83 2,336,206.17 2,555,796.45 1,485,032.33 1,377,735.70 1,379,141.17 1,392,675.11
- Debt Service	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$	1,187,312.16 1,194,194.03 1,276,042.95 1,319,622.30 1,486,105.83 2,336,206.17 2,555,796.45 1,485,032.31 1,377,735.70 1,379,141.17 1,392,675.11	\$ \$ \$ \$ \$ \$ \$ \$ \$	(46,850.70) (46,853.74) (46,852.64) (46,850.77) (46,853.06) (46,848.15) (1,230,793.10) (46,840.22) (47,343.16) (49,212.58)	\$ \$ \$ \$ \$ \$ \$ \$ \$	54,360.53 130,922.53 91,814.11 217,292.53 898,841.41 271,476.53 161,507.46 63,101.04 49,309.88 63,460.57	\$	122,855.96	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$	627.96 2,219.87 1,382.12 3,958.23 1,888.01 5,038.10 1,478.50 701.47 561.25 714.05	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$	1,194,194.03 1,276,042.93 1,319,622.30 1,486,105.83 2,336,206.17 2,555,796.45 1,485,032.33 1,377,735.70 1,379,141.17
- Debt Service	\$ \$ \$ \$ \$ \$ \$ \$	1,194,194.03 1,276,042.95 1,319,622.30 1,486,105.83 2,336,206.17 2,555,796.45 1,485,032.31 1,377,735.70 1,379,141.17 1,392,675.11	\$ \$ \$ \$ \$ \$ \$ \$	(46,853.74) (46,852.64) (46,850.77) (46,853.06) (46,848.15) (1,230,793.10) (46,840.22) (47,343.16) (49,212.58)	\$ \$ \$ \$ \$ \$ \$	130,922.53 91,814.11 217,292.53 898,841.41 271,476.53 161,507.46 63,101.04 49,309.88 63,460.57	\$	122,855.96	\$ \$ \$ \$ \$ \$ \$ \$	2,219.87 1,382.12 3,958.23 1,888.01 5,038.10 1,478.50 701.47 561.25 714.05	\$ \$ \$ \$ \$ \$ \$ \$	1,276,042.95 1,319,622.30 1,486,105.83 2,336,206.17 2,555,796.45 1,485,032.31 1,377,735.70 1,379,141.17
- Debt Service	\$ \$ \$ \$ \$ \$ \$	1,276,042.95 1,319,622.30 1,486,105.83 2,336,206.17 2,555,796.45 1,485,032.31 1,377,735.70 1,379,141.17 1,392,675.11	\$ \$ \$ \$ \$ \$ \$	(46,852.64) (46,850.77) (46,853.06) (46,848.15) (1,230,793.10) (46,840.22) (47,343.16) (49,212.58)	\$ \$ \$ \$ \$ \$ \$	91,814.11 217,292.53 898,841.41 271,476.53 161,507.46 63,101.04 49,309.88 63,460.57	\$	122,855.96	\$ \$ \$ \$ \$ \$ \$	1,382.12 3,958.23 1,888.01 5,038.10 1,478.50 701.47 561.25 714.05	\$ \$ \$ \$ \$ \$ \$	1,319,622.30 1,486,105.83 2,336,206.17 2,555,796.45 1,485,032.31 1,377,735.70 1,379,141.17 1,392,675.11
- Debt Service	\$ \$ \$ \$ \$ \$	1,319,622.30 1,486,105.83 2,336,206.17 2,555,796.45 1,485,032.31 1,377,735.70 1,379,141.17 1,392,675.11	\$ \$ \$ \$ \$ \$	(46,850.77) (46,853.06) (46,848.15) (1,230,793.10) (46,840.22) (47,343.16) (49,212.58)	\$ \$ \$ \$ \$ \$	217,292.53 898,841.41 271,476.53 161,507.46 63,101.04 49,309.88 63,460.57	\$	122,855.96	\$ \$ \$ \$ \$ \$	3,958.23 1,888.01 5,038.10 1,478.50 701.47 561.25 714.05	\$ \$ \$ \$ \$ \$	1,486,105.83 2,336,206.13 2,555,796.45 1,485,032.33 1,377,735.70 1,379,141.11 1,392,675.13
- Debt Service - Debt Service - Debt Service - Debt Service - Debt Service - Debt Service	\$ \$ \$ \$ \$	1,486,105.83 2,336,206.17 2,555,796.45 1,485,032.31 1,377,735.70 1,379,141.17 1,392,675.11	\$ \$ \$ \$ \$	(46,853.06) (46,848.15) (1,230,793.10) (46,840.22) (47,343.16) (49,212.58)	\$ \$ \$ \$ \$	898,841.41 271,476.53 161,507.46 63,101.04 49,309.88 63,460.57	\$	122,855.96	\$ \$ \$ \$ \$	1,888.01 5,038.10 1,478.50 701.47 561.25 714.05	\$ \$ \$ \$ \$	2,336,206.1 2,555,796.4 1,485,032.3 1,377,735.7 1,379,141.1 1,392,675.1
- Debt Service - Debt Service - Debt Service - Debt Service - Debt Service	\$ \$ \$ \$	2,336,206.17 2,555,796.45 1,485,032.31 1,377,735.70 1,379,141.17 1,392,675.11	\$ \$ \$ \$	(46,848.15) (1,230,793.10) (46,840.22) (47,343.16) (49,212.58)	\$ \$ \$ \$	271,476.53 161,507.46 63,101.04 49,309.88 63,460.57	\$	122,855.96	\$ \$ \$ \$	5,038.10 1,478.50 701.47 561.25 714.05	\$ \$ \$ \$	2,555,796.4 1,485,032.3 1,377,735.7 1,379,141.1 1,392,675.1
- Debt Service - Debt Service - Debt Service - Debt Service	\$ \$ \$	2,555,796.45 1,485,032.31 1,377,735.70 1,379,141.17 1,392,675.11	\$ \$ \$	(1,230,793.10) (46,840.22) (47,343.16) (49,212.58)	\$ \$ \$	161,507.46 63,101.04 49,309.88 63,460.57	\$	122,855.96	\$ \$ \$	1,478.50 701.47 561.25 714.05	\$ \$ \$	1,485,032.3 1,377,735.7 1,379,141.1 1,392,675.1
- Debt Service - Debt Service - Debt Service	\$ \$	1,485,032.31 1,377,735.70 1,379,141.17 1,392,675.11	\$ \$	(46,840.22) (47,343.16) (49,212.58)	\$ \$	63,101.04 49,309.88 63,460.57	\$	122,855.96	\$ \$	701.47 561.25 714.05	\$ \$	1,377,735.70 1,379,141.1 1,392,675.1
- Debt Service - Debt Service	\$	1,377,735.70 1,379,141.17 1,392,675.11	\$	(47,343.16) (49,212.58)	\$	49,309.88 63,460.57	\$	122,855.96	\$	561.25 714.05	\$	1,379,141.1 1,392,675.1
- Debt Service	\$	1,379,141.17 1,392,675.11	\$	(49,212.58)	\$	63,460.57			\$	714.05	\$	1,392,675.1
		1,392,675.11										
- Debt Service	\$		\$	(46,837.67)	\$	54,273.73			\$	621.76	\$	4 200 40
NAMES AND ADDRESS OF THE OWNER, WHEN PARTY OWNER, WHEN PARTY OF THE OWN		Reginning			CONTRACTOR OF	AND STREET, ST				021.70		1,399,489.4
Capital Outlay	ć	202 490 24	_	Adjustments	*	Receipts			ć	62.77	ć	206 591 0
-Capital Outlay	\$	303,489.24			\$	3,155.57			\$	63.77	\$	306,581.0
-Capital Outlay	\$	306,581.04			\$	131,423.03	\$	130,000.00	\$	28.78	\$	307,975.2
-Capital Outlay	\$	307,975.29			\$	2,216.15	\$		\$	44.39	\$	310,147.0
-Capital Outlay	\$	310,147.05			\$	28,070.07			\$	562.28	\$	337,654.8
-Capital Outlay	\$	337,654.84			\$	14,304.38	\$	12,000.00	\$	286.52	\$	339,672.7
-Capital Outlay	\$	339,672.70			\$	56,192.44			\$	1,124.62	\$	394,740.5
-Capital Outlay	\$	394,740.52			\$	22,979.70	\$	130,712.00	\$	460.04	\$	286,548.1
-Capital Outlay	\$	286,548.18			\$	71,807.93			\$	1,437.75	\$	356,918.3
-Capital Outlay		356,918.36			\$	310,391.60			\$		\$	666,254.9
-Capital Outlay	\$	666,254.97			\$			282,408.00	\$	41.48	\$	385,873.7
Canital Outlan	\$	385,873.76			\$	1,687.91	\$	35,000.00	\$	34.06	\$	352,527.6
-Capital Outlay	\$	352,527.61			\$	2,024.55			\$	40.79	\$	354,511.3
-Capital Outlay -Capital Outlay	\$	354,511.37	NEGOVO		\$	2,302.85	DODGO		\$	46.34	\$	356,767.8
The same of the sa		74 500 59									C C	74,500.5
-Ca	apital Outlay apital Outlay apital Outlay apital Outlay	apital Outlay \$ apital Outlay \$ apital Outlay \$	pital Outlay \$ 666,254.97 pital Outlay \$ 385,873.76 pital Outlay \$ 352,527.61 pital Outlay \$ 354,511.37	pital Outlay \$ 666,254.97 pital Outlay \$ 385,873.76 pital Outlay \$ 352,527.61 pital Outlay \$ 354,511.37	pital Outlay \$ 606,254.97 pital Outlay \$ 385,873.76 pital Outlay \$ 352,527.61 pital Outlay \$ 354,511.37	pital Outlay \$ 666,254.97 \$ pital Outlay \$ 385,873.76 \$ pital Outlay \$ 352,527.61 \$ pital Outlay \$ 354,511.37 \$	pital Outlay \$ 666,254.97 \$ 2,068.27 pital Outlay \$ 385,873.76 \$ 1,687.91 pital Outlay \$ 352,527.61 \$ 2,024.55 pital Outlay \$ 354,511.37 \$ 2,302.85	pital Outlay \$ 606,254.97 \$ 2,068.27 \$ pital Outlay \$ 385,873.76 \$ 1,687.91 \$ pital Outlay \$ 352,527.61 \$ 2,024.55 pital Outlay \$ 354,511.37 \$ 2,302.85	pital Outlay \$ 666,254.97 \$ 2,068.27 \$ 282,408.00 pital Outlay \$ 385,873.76 \$ 1,687.91 \$ 35,000.00 pital Outlay \$ 352,527.61 \$ 2,024.55 pital Outlay \$ 354,511.37 \$ 2,302.85	pital Outlay \$ 606,254.97 \$ 2,068.27 \$ 282,408.00 \$ 1,687.91 \$ 35,000.00 \$ 1,687.91 \$ 35,000.00 \$ 1,687.91 \$ 35,000.00 \$ 1,687.91 \$ 35,000.00 \$ 1,687.91 \$ 35,000.00 \$ 1,687.91 \$ 2,024.55 \$ 1,687.91 \$ 2,302.85 \$ 1,687.91 \$ 2,302.85 \$ 1,687.91 \$ 2,302.85 \$ 1,687.91 \$ 2,302.85 \$ 1,687.91 \$ 2,302.85 \$ 1,687.91 \$ 2,302.85	pital Outlay \$ 666,254.97 \$ 2,068.27 \$ 232,408.00 \$ 41.48 apital Outlay \$ 385,873.76 \$ 1,687.91 \$ 35,000.00 \$ 34.06 apital Outlay \$ 352,527.61 \$ 2,024.55 \$ 40.79 apital Outlay \$ 354,511.37 \$ 2,302.85 \$ 46.34	pital Outlay \$ 666,254.97 \$ 2,068.27 \$ 232,408.00 \$ 41.48 \$ pital Outlay \$ 385,873.76 \$ 1,687.91 \$ 35,000.00 \$ 34.06 \$ pital Outlay \$ 352,527.61 \$ 2,024.55 \$ 40.79 \$ pital Outlay \$ 354,511.37 \$ 2,302.85 \$ 46.34 \$

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DIRECTOR OF FINANCE MONTHLY REPORT

2017 18			Beginning						Disburse-		ommission	11	
	141- General Fund	1	Balance	- 1	Adjustments		Receipts		ments		Transfer	E	nding Balance
Jul-16	141-General	\$	5,101,236.12	\$	101,706.28	\$	284,500.20	\$	2,411,711.84	\$	1,843.16	\$	3,073,887.60
Aug-16	141-General	\$	3,073,887.60	\$	76,725.04	\$	2,354,115.60	\$	1,617,507.15	\$	1,429.83	\$	3,885,791.26
Sep-16	141-General	\$	3,885,791.26	\$	91,456.40	\$	2,388,572.70	\$	1,714,964.42	\$	4,444.33	\$	4,646,411.61
Oct-16	141-General	\$	4,646,411.61	\$	(158,212.97)	\$	2,733,019.15	\$	1,742,427.11	\$	10,168.49	\$	5,468,622.19
Nov-16	141-General	\$	5,468,622.19	\$	74,285.61	\$	2,595,152.70	\$	1,879,867.17	\$	7,017.42	\$	6,251,175.91
Dec-16	141-General	\$	6,251,175.91	\$	126,990.93	\$	3,056,817.15	\$	1,845,383.21	\$	17,188.46	\$	7,572,412.32
Jan-17	141-General	\$	7,572,412.32	\$	88,428.20	\$	2,707,109.12	\$	2,883,452.88	\$	9,439.53	\$	7,475,057.23
Feb-17	141-General	\$	7,475,057.23	\$	65,323.54	\$	3,217,189.66	\$	1,827,513.82	\$	20,456.79	\$	8,909,599.82
Mar-17	141-General	\$	8,909,599.82	\$	84,290.17	\$	2,521,095.99	\$	1,768,835.34	\$	7,267.39	\$	9,738,883.25
Apr-17	141-General	\$	9,738,883.25	\$	86,087.12	\$	2,458,322.83	\$	1,700,113.19	\$	4,530.11	\$	10,578,649.90
May-17	141-General	\$	10,578,649.90	\$	87,010.87	\$	176,466.63	\$	1,946,101.14	\$	4,218.78	\$	8,891,807.48
Jun-17	141-General	\$	8,891,807.48	\$	90,507.82	\$	2,123,434.32	\$	1,941,530.55	\$	4,844.82	\$	9,159,374.25
Jul-17	141-General	\$	9,159,374.25	\$	58,008.15	\$	846,215.46	\$	3,160,397.38	\$	1,459.88	\$	6,901,740.60
			Beginning		MARIA KATALARIA			16.60	Disburse-	C	ommission	2222	
2017_18	142-Federal Fund		Balance	1	Adjustments		Receipts		ments		Transfer	E	nding Balance
Jul-16	142-Federal	\$	476,187.68	\$	(101,706.28)	\$	107,317.12	\$	107,361.30			\$	374,437.22
Aug-16	142-Federal	\$	374,437.22	\$	(76,251.44)	\$	67,159.24	\$	131,616.96			\$	233,728.06
Sep-16												\$	154,245.73
26h-10	142-Federal	\$	233,728.06	\$	(91,456.40)	\$	109,525.27	\$	97,551.22			4	
Oct-16	142-Federal 142-Federal		233,728.06 154,245.71	\$	(91,456.40) (91,787.03)		109,525.27 205,599.85	\$	97,551.22 107,499.19			\$	160,559.3
		\$				\$		300				\$	
Oct-16	142-Federal	\$	154,245.71	\$	(91,787.03)	\$	205,599.85	\$	107,499.19			\$	184,616.19
Oct-16 Nov-16	142-Federal 142-Federal	\$ \$	154,245.71 160,559.34	\$	(91,787.03) (74,285.61)	\$ \$	205,599.85 196,802.80	\$	107,499.19 98,460.34			\$	184,616.19 161,268.2
Oct-16 Nov-16 Dec-16	142-Federal 142-Federal 142-Federal	\$ \$ \$	154,245.71 160,559.34 184,616.19	\$ \$	(91,787.03) (74,285.61) (126,990.93)	\$ \$ \$	205,599.85 196,802.80 221,101.12	\$ \$	107,499.19 98,460.34 117,458.16			\$	184,616.19 161,268.2 160,756.7
Oct-16 Nov-16 Dec-16 Jan-17	142-Federal 142-Federal 142-Federal 142-Federal	\$ \$ \$ \$	154,245.71 160,559.34 184,616.19 161,268.22	\$ \$ \$	(91,787.03) (74,285.61) (126,990.93) (88,428.20)	\$ \$ \$ \$	205,599.85 196,802.80 221,101.12 205,948.81	\$ \$ \$	107,499.19 98,460.34 117,458.16 118,032.09			\$ \$ \$	184,616.19 161,268.22 160,756.74 192,596.09
Oct-16 Nov-16 Dec-16 Jan-17 Feb-17	142-Federal 142-Federal 142-Federal 142-Federal 142-Federal	\$ \$ \$ \$ \$	154,245.71 160,559.34 184,616.19 161,268.22 160,756.74	\$ \$ \$ \$	(91,787.03) (74,285.61) (126,990.93) (88,428.20) (65,323.54)	\$ \$ \$ \$ \$	205,599.85 196,802.80 221,101.12 205,948.81 193,542.83	\$ \$ \$ \$	107,499.19 98,460.34 117,458.16 118,032.09 96,379.98			\$ \$ \$	184,616.19 161,268.2 160,756.7 192,596.0 184,509.8
Oct-16 Nov-16 Dec-16 Jan-17 Feb-17 Mar-17	142-Federal 142-Federal 142-Federal 142-Federal 142-Federal 142-Federal	\$ \$ \$ \$ \$ \$	154,245.71 160,559.34 184,616.19 161,268.22 160,756.74 192,596.05	\$ \$ \$ \$ \$	(91,787.03) (74,285.61) (126,990.93) (88,428.20) (65,323.54) (84,290.17)	\$ \$ \$ \$ \$ \$	205,599.85 196,802.80 221,101.12 205,948.81 193,542.83 168,311.66	\$ \$ \$ \$ \$	107,499.19 98,460.34 117,458.16 118,032.09 96,379.98 92,107.68			\$ \$ \$	184,616.19 161,268.20 160,756.74 192,596.00 184,509.80 189,397.90
Oct-16 Nov-16 Dec-16 Jan-17 Feb-17 Mar-17	142-Federal 142-Federal 142-Federal 142-Federal 142-Federal 142-Federal	\$ \$ \$ \$ \$ \$ \$	154,245.71 160,559.34 184,616.19 161,268.22 160,756.74 192,596.05 184,509.86	\$ \$ \$ \$ \$ \$	(91,787.03) (74,285.61) (126,990.93) (88,428.20) (65,323.54) (84,290.17) (85,784.44)	\$ \$ \$ \$ \$ \$	205,599.85 196,802.80 221,101.12 205,948.81 193,542.83 168,311.66 172,437.44	\$ \$ \$ \$ \$ \$	107,499.19 98,460.34 117,458.16 118,032.09 96,379.98 92,107.68 81,764.93			\$ \$ \$ \$ \$	160,559.34 184,616.15 161,268.22 160,756.74 192,596.05 184,509.86 189,397.93 153,398.42 448,603.36

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DIRECTOR OF FINANCE MONTHLY REPORT

2017 10			Beginning					Disburse-	Commission		4 4 1 2 3
2017_18	143-Central Caferia	-	Balance	Α	djustments	100	Receipts	ments	Transfer	En	ding Balance
Jul-16	143-Food Service	\$	466,360.78			\$	104,315.32	\$ 24,929.50		\$	545,746.60
Aug-16	143-Food Service	\$	545,746.60			\$	65,436.51	\$ 142,027.91		\$	469,155.20
Sep-16	143-Food Service	\$	469,155.20			\$	179,867.57	\$ 172,579.38		\$	476,443.39
Oct-16	143-Food Service	\$	476,443.39			\$	197,902.26	\$ 110,335.50		\$	564,010.15
Nov-16	143-Food Service	\$	564,010.15			\$	169,025.36	\$ 154,266.67		\$	578,768.84
Dec-16	143-Food Service	\$	578,768.84			\$	168,864.61	\$ 115,238.03		\$	632,395.42
Jan-17	143-Food Service	\$	632,395.42			\$	131,244.77	\$ 202,550.70		\$	561,089.49
Feb-17	143-Food Service	\$	561,089.49			\$	169,013.77	\$ 119,613.56		\$	610,489.70
Mar-17	143-Food Service	\$	610,489.70			\$	142,186.49	\$ 129,724.55		\$	622,951.64
Apr-17	143-Food Service	\$	622,951.64	\$	(302.68)	\$	143,452.75	\$ 116,301.91		\$	649,799.80
May-17	143-Food Service	\$	649,799.80	\$	(908.05)	\$	164,663.40	\$ 135,940.43		\$	677,614.72
Jun-17	143-Food Service	\$	677,614.72	\$	2,385.28	\$	129,080.06	\$ 39,330.96		\$	769,749.10
Jul-17	143-Food Service	Ś	769,749.10			\$	40.14	\$ 155,402.20		\$	614,387.04

2017_18	145 - Virtual School Fund		Beginning Balance	Adjustments	Receipts	Disburse- ments	Commission Transfer	En	ding Balance
Jul-16	145- TNVA	\$	624,866.65		\$ -	\$ 624,866.65		\$	0.00
Aug-16	145- TNVA	\$	0.00		\$ 302,282.10	\$ 49.19		\$	302,232.91
Sep-16	145- TNVA	\$	302,232.91		\$ 302,282.10	\$ 506,957.96		\$	97,557.05
Oct-16	145- TNVA	\$	97,557.05		\$ 302,282.10	\$ 251,901.75		\$	147,937.40
Nov-16	145- TNVA	\$	147,937.40		\$ 302,282.10	\$ 252,082.36		\$	198,137.14
Dec-16	145- TNVA	\$	198,137.14		\$ 302,282.10	\$ 251,901.75		\$	248,517.49
Jan-17	145- TNVA	\$	248,517.49		\$ 302,282.10	\$ 252,015.83		\$	298,783.76
Feb-17	145- TNVA	\$	298,783.76		\$ 733,002.10	\$ 251,901.75		\$	779,884.11
Mar-17	145- TNVA	\$	779,884.11		\$ 302,282.10	\$ 252,475.22		\$	829,690.99
Apr-17	145- TNVA	3	829,690.99		\$ 302,282.10	\$ 251,951.06		\$	880,022.03
May-17	145- TNVA	\$	880,022.03		\$	\$ 665,231.11		\$	214,790.92
Jun-17	145- TNVA	\$	214,790.92		\$ 302,282.10	\$ 480,740.35		\$	36,332.67
Jul-17	145- TNVA	\$	36,332.67		\$ 179,918.00	\$ 209,053.95		\$	7,196.72

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DIRECTOR OF FINANCE MONTHLY REPORT

2017_18	177-Education Capital Projects	Beginning Balance	,	Adjustments	Receipts	Disburse- ments	Commission Transfer	En	ding Balance
Jul-16	177-ED CAP Pro	\$ 190,448.92			\$ 7	\$ 57,212.58		\$	133,236.34
Aug-16	177-ED CAP Pro	\$ 133,236.34			\$ 13,116.58	\$ 10,393.00		\$	135,959.92
Sep-16	177-ED CAP Pro	\$ 135,959.92			\$ -	\$ 135,000.00		\$	959.92
Oct-16	177-ED CAP Pro	\$ 959.92	\$	250,000.00		\$ 13,500.00		\$	237,459.92
Nov-16	177-ED CAP Pro	\$ 237,459.92				\$ 59,704.03		\$	177,755.89
Dec-16	177-ED CAP Pro	\$ 177,755.89				\$ 24.50		\$	177,731.39
Jan-17	177-ED CAP Pro	\$ 177,731.39				\$ 40,589.00		\$	137,142.39
Feb-17	177-ED CAP Pro	\$ 137,142.39				\$ 3,980.00		\$	133,162.39
Mar-17	177-ED CAP Pro	\$ 133,162.39				\$ 14,670.00		\$	118,492.39
Apr-17	177-ED CAP Pro	\$ 118,492.39				\$ 33,694.79		\$	84,797.60
May-17	177-ED CAP Pro	\$ 84,797.60				\$ 30,727.54		\$	54,070.06
Jun-17	177-ED CAP Pro	\$ 54,070.06				\$ 13,820.82		\$	40,249.24
Jul-17	177-ED CAP Pro	\$ 40,249.24				\$ 16,915.00		\$	23,334.24

2017_18	189- Other Capital Projects	Beginning Balance	Adjustments	Receipts	Disburse- ments	Commission Transfer	En	ding Balance
Jul-16	189-Other Cap Proj	\$ 165,951.65		\$ 23,578.10	\$		\$	189,529.75
Aug-16	189-Other Cap Proj	\$ 189,529.75		\$ 14.10	\$		\$	189,543.85
Sep-16	189-Other Cap Proj	\$ 189,543.85		\$ 3.60	\$ 173,835.00		\$	15,712.45
Oct-16	189-Other Cap Proj	\$ 15,712.45		\$ 1.33			\$	15,713.78
Nov-16	189-Other Cap Proj	\$ 15,713.78		\$ 1.25	\$ 15,694.75		\$	20.28
Dec-16	189-Other Cap Proj	\$ 20.28					\$	20.28
Jan-17	189-Other Cap Proj	\$ 20.28					\$	20.28
Feb-17	189-Other Cap Proj	\$ 20.28					\$	20.28
Mar-17	189-Other Cap Proj	\$ 20.28					\$	20.28
Apr-17	189-Other Cap Proj	\$ 20.28					\$	20.28
May-17	189-Other Cap Proj	\$ 20.28					\$	20.28
Jun-17	189-Other Cap Proj	\$ 20.28					\$	20.28
Jul-17	189-Other Cap Proj	\$ 20.28					\$	20.28

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	UNION COUN	TY GOV	ERNMENT		
	EXPENI	DITURE RE	PORT		
	FOR MONTH	ENDING	JULY 2017		
	MAJOR FUNCTIONS		YTD		
FUN	D 101-GENERAL FUND	JUL	TOTAL	BUDGET	PRCT
51300	MAYOR	9,796	9,796	174,199	6%
51500	ELECTION COMMISSION	21,024	21,024	154,866	14%
51600	REGISTER OF DEEDS	11,172	11,172	178,413	6%
51800	COUNTY BUILDINGS	123,963	123,963	382,360	329
51900	GENERAL ADMINISTRATIVE	5,946	5,946	54,818	119
52100	ACCOUNTING & BUDGET	32,851	32,851	299,418	119
52300	PROPERTY ASSESSOR	12,534	12,534	216,576	6%
52400	TRUSTEE	22,877	22,877	236,611	10%
52500	COUNTY CLERK	25,918	25,918	372,146	79
53100	CIRCUIT COURT	32,877	32,877	272,001	129
53300	SESSIONS COURT	11,218	11,218	156,262	79
53400	CHANCERY	322,062	17,024	174,125	10%
54110	SHERIFF	86,109	86,109	1,350,839	6%
54120	SPECIAL PATROLS	9,896	9,896	160,131	6%
54210	JAIL	96,845	96,845	1,121,015	9%
54240	JUVENILE SERVICES	4,257	4,257	87,523	5%
54610	MEDICAL EXAMINER	1,645	1,645	40,000	49
55110	HEALTH CENTER	13,196	13,196	58,500	23%
55732	CONVENIENCE CENTER	12,500	12,500	153,000	8%
56300	SENIOR CENTER	8,143	8,143	113,810	79
56500	LIBRARY	9,346	9,346	161,800	6%
TOTAL	MAJOR FUNCTIONS	874,175	569,138	5,918,413	10%
TOTAL	NON-MAJOR FUNCTIONS	100,684	100,684	968,695	10%
* - + 1 * 1 * 1	TOTAL GOVERNMENT	974,859	669,821	6,887,108	10%
	OTHER FUNDS	JUL	YTD TOTAL	BUDGET	PRCT
FUND 118-	AMBULANCE SERVICE	109,800	109,800	1,495,906	79
FUND 122-1	DRUG FUND	14,682	14,682	51,700	28%

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	UNION COUNT			TV	
	EXPENDI				
	FOR MONTH E	ENDING		17	
	MINOR FUNCTIONS		YTD		
FU	ND 101-GENERAL FUND	JUL	TOTAL	BUDGET	PRCT
51100	COUNTY COMMISSION	4,697	4,697	65,364	7%
51210	EQUALIZATION BOARD	-		800	0%
51220	BEER BOARD		-	1,503	0%
51400	COUNTY ATTORNEY	2,000	2,000	13,628	15%
51710	PLANNING COMMISSION	777	777	10,035	8%
52900	TRUSTEE COMMISSION	1,880	1,880	100,000	2%
53930	VICTIMS ASSESSMENT		-	20,110	0%
54310	FIRE PREVENTION	22,000	22,000	81,000	27%
54420	RESCUE SQUAD	1,253	1,253	22,000	6%
54490	OTHER EMERGENCY MGMT		-	152,416	0%
55190	OTHER LOCAL HEALTH	8,826	8,826	133,500	7%
55390	APPROPRIATION TO STATE		-	23,500	0%
55710	SANITATION MGMNT	1,043	1,043	11,375	9%
56700	PARKS AND FAIR BOARDS	2,820	2,820	25,600	11%
57100	AGRICULTURE EXTENSION	1,146	1,146	67,616	2%
57300	FOREST SERVICE			500	0%
57500	SOIL CONSERVATION	3,236	3,236	59,484	5%
58300	VETERAN'S SERVICES	1,457	1,457	18,754	8%
58400	OTHER CHARGES-NONPROFIT		-	60,500	0%
58600	EMPLOYEE BENEFITS	47,459	47,459	51,326	92%
64000	LITTER AND TRASH COLLECT	2,090	2,090	49,684	4%
TOTAL	NON-MAJOR FUNCTIONS	100,684	100,684	968,695	10%
	OTHER FUNDS	JUL	YTD TTL	BUDGET	PRCT
FUND 131	-HIGHWAY	242,746	242,746	2,178,828	11%
UND 151	-DEBT SERVICE	47,459	47,459	1,968,433	2%

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UNION C	COUNTY	SCHOOLS		
	ENDITURE	and the second second second second		
FOR MON	TH ENDIN	G JULY 2017	-	
EIND 14 CD SCHOOLS	nu.	YTD	DUDGET	nn cm
FUND 141-GP SCHOOLS	JUL	TOTAL	BUDGET	PRCT
71100-REGULAR INSTRUCTION	40,397	40,397	10,691,421	0%
71200-SPECIAL EDUC PROG	12,988	12,988	1,944,649	1%
71300-VOCATIONAL ED	16,029	16,029	966,091	2%
72120-HEALTH SERVICES	8,758	8,758	186,115	5%
72130-GUIDANCE	5,325	5,325	596,965	1%
72210-REGULAR ED SUPPORT	33,273	33,273	428,626	8%
72220-SPECIAL ED SUPPORT	37,066	37,066	588,712	6%
72230-VOCATION SUPPORT	10,916	10,916	145,866	7%
72250-TECHNOLOGY	40,129	40,129	781,655	5%
72310-BOARD OF EDUCATION	256,726	256,726	505,140	51%
72320-DIRECTOR OF SCHOOLS	14,583	14,583	142,056	10%
72410-PRINCIPALS	30,128	30,128	1,643,738	2% 1%
72510-FISCAL SERVICES	1,472	1,472	202,214	15%
72610-OPERATION OF PLANT	265,766	265,766	1,830,184 375,087	15%
72620-MAINTENANCE OF PLANT 72710-TRANSPORTATION	17,727 32	17,727		0%
73300-COMMUNITY SERVICES	4,757	4,757	1,336,411	21%
	1,633	1,633	326,724	0%
73400-EARLY CHILDHOOD ED				0%
82330-DEBT SERVICE	-	-	778,300	
99100-TRANSFERS OUT	-		250,000	0%
TOTAL FUND 141	797,705	797,705	23,742,188	3%
FUND 142-FEDERAL SCHOOLS	JUL	YTD TOTAL	BUDGET	PRCT
011-CONSOLIDATED ADMIN	13,981	13,981	190,000	7%
101-TITLE I	9,703	9,703	903,860	1%
201-TITLE II	5,804	5,804	101,024	6%
501-TITLE V	35	35	55,180	0%
801-CARL PERKIN	2,653	2,653	56,539	5%
901-IDEA	8,240	8,240	908,305	1%
911-IDEA PRESCHOOL	-	-	20,552	0%
TOTAL FUND 142	40,416	40,416	2,235,460	2%
ELINID 142 CENTED 11 CA PETED 14	TIT	VTD TOTAL	DUDGET	DDCT
FUND 143-CENTRAL CAFETERIA	JUL	YTD TOTAL	BUDGET	PRCT
73100-FOOD SERVICE	46,059	46,059	1,800,961	3%
FUND 145-OTHER ED-TNVA	JUL	YTD TOTAL	BUDGET	PRCT
	35	35	3,981,289	0%

A **Motion** was made by **Bob Bowers** and **Seconded** by **Doyle Welch** to approve the Director of Finance Monthly Reports as presented.

10. Budget Amendments & Transfers

			Submitted to Budget Co. 101-Gene						1 h - 2		
Function	Obj	Cost Center	DESCRIPTION		Original/ nded Budget	Decr	rease	Inc	crease	A	Amended Budget
56700	735	3STAR	HEALTH EQUIPMENT					\$	15,000.00	\$	15,000.0
51300	435	3STAR	OFFICE SUPPLIES					\$	5,000.00	\$	5,000.0
52100	719	3STAR	OFFICE EQUIPMENT				*	\$	4,460.00	\$	4,460.0
52100	457	3STAR	IN-SERVICE/STAFF DEVELOPMENT					\$	540.00	\$	540.0
51900	309	ENHAN	CONTRACTS WITH GOVERNMENT AGENCIES					\$	20,000.00	\$	20,000.0
51900	312	ENHAN	CONTRACTS WITH PRIVATE AGENCIES					\$	15,000.00	\$	15,000.0
51900	790	ENHAN	OTHER EQUIPMENT					\$	15,000.00	\$	15,000.0
51900	309	LPRF	CONTRACTS WITH GOVERNMENT AGENCIES					\$	48,000.00	\$	48,000.0
51900	309	LPRF	CONTRACTS WITH GOVERNMENT AGENCIES	\$	48,000.00			\$	6,000.00	\$	54,000.0
51800	502		BUILDING AND CONTENTS INSURANCE	\$	112,985.00	\$	(6,000.00)			\$	106,985.0
			#N/A				9 = 100				
				\$	-	\$	(6,000.00)	\$	129,000.00		
ummumum CEA	46990 ''' 4 6990	This b	oudget amendment is to enter into FY18 OTHER STATE REVENUES OTHER STATE REVENUES	\$	25,000.00 50,000.00	ived	from variou		123,000.00 ources		ET CHAN
CIAL SEA	46990	LPRF	OTHER STATE REVENUES	\$	48,000.00	\$:	123,000.00				
UNION COUNTY COUNTY COUNTY COUNTY COUNTY COUNTY UNION	ADOPT	ED AND A	APPROVED IN OPEN MEETING, AT MAYI	NARD	VILLE, TENNE	Sol	, this 14th d	ay	Voting Aye Voting Nay		15 0
"Union	County	Clerk	Chairman		Unio	n Co	unty Mayor		Pass		0
									Abstain		0

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A Motion was made by Chris Upton and Seconded by Wayne Roach, to approve the Budget Amendment Request 101-General Fund (page 1 of 10), as presented.

Submitted to Budget Committee August 8, 2017

101-General Fund

Function	Obj	Cost Center	DESCRIPTION	Original/ Amended Budget	Decrease	Inc	rease	Amended Budget	
55110	311		CONTRACTS WITH OTHER SCHOOL SYSTEMS			\$	1,660.92	\$	1,660.92
55110	312		CONTRACTS WITH PRIVATE AGENCIES			\$	6,635.50	\$	6,635.50
55110	335		MAINTENANCE AND REPAIR SERVICES-BUILDINGS			\$	36,033.25	\$	36,033.25
55110	429		INSTRUCTIONAL SUPPLIES AND MATERIALS			\$	1,304.84	\$	1,304.84
55110	429		INSTRUCTIONAL SUPPLIES AND MATERIALS			\$	1,263.38	\$	1,263.38
55110	429		INSTRUCTIONAL SUPPLIES AND MATERIALS			\$	16,451.36	\$	16,451.36
56500	599		OTHER CHARGES			\$	21,620.84	\$	21,620.84
56500	599		OTHER CHARGES			\$	14,611.81	\$	14,611.81
56500	599		OTHER CHARGES			\$	306.36	\$	306.36
56700	399		OTHER CONTRACTED SERVICES			\$	15,000.00	\$	15,000.00
56700	499		OTHER SUPPLIES AND MATERIALS			\$	7,500.00	\$	7,500.00
56700	426		GENERAL CONSTRUCTION MATERIALS			\$	10,000.00	\$	10,000.00
54210	599		OTHER CHARGES			\$	6,000.00	\$	6,000.00
				\$ -	\$ -	\$	138,388.26		

\$ 138,388.26 NET CHANGE

This budget amendment is to enter into FY18 Budget Restricted/Committed balances from prior year

RESTRICTED FOR PUBLIC HEALTH

Chairman

	34535	RESTRICTED FOR SOCIAL, CULTURAL	\$	36,539.01		
	34525	RESTRICTED FOR PUBLIC SAFETY	\$	6,000.00		
WHITE CEAL	""34645	COMMITTED FOR OTHER OPERATIONS	\$	22,500.00		Access Grant funds came in last
CIAL SERVE	Socao Acces	- FUND BALANCE	\$	10,000.00	\$ 138,388.56	year
7			una-			

UNION COUNTY AD APPED AND APPROVED IN OPEN MEETING, AT MAYNARDVILLE, TENNESSEE, this 14th day of August, 2017.

Attest: Park Ailor Hay England

Park Ailor Gary England

34530

Union County Clerk

Mike Williams Voting Nay

Union County Mayor

ting Nay 0
Pass 0

Abstain

Page 2 of 10

63,349.55

A Motion was made by Janet Holloway and Seconded by Bill Cox, to approve the Budget Amendment Request 101-General Fund (page 2 of 10), as presented.

Submitted to Board of Education July 27, 2017
To be Submitted to Budget Committee August 8, 2017

141-General Purpose Schools

Function	Obi	Cost	DESCRIPTION		Original/ nded Budget	Decrease	Increase			Amended Budget
			TEACHERS	- C	998,712.00	5 (35,081,00)			\$	963,631.00
71200	116		TEACHERS	13	330,722.00	. (00)00000				35,081.00
71200	189		OTHER SALARIES & WAGES	15			5	35,081.00	5	35,081.00
71200	103		01116113110	S	1	\$ (35,081.00)	\$	35,081.00		

This budget amendment is to reclassify an employee as recommended by the State

UNION COUNTY BOARD OF EDUCATION BUDGET AMENDMENT REQUEST

Submitted to Board of Education July 27, 2017
To be Submitted to Budget Committee August 8, 2017

FUND 141-Coordinated School Health Grant

Function	Obi	Cost	DESCRIPTION	Original/ Amended Budget	Decrease	Inc	rease	A	mended Budget
72120		CSH	SUPERVISOR/DIRECTOR			\$	53,107.00	\$	53,107.00
72120		CSH	CLERICAL PERSONNEL			\$	17,336.00	\$	17,336.00
72120	-	CSH	SOCIAL SECURITY			\$	4,499.00	\$	4,499.00
72120		CSH	STATE RETIREMENT			\$	5,829.00	\$	5,829.00
		CSH	LIFE INSURANCE			\$	49.00	\$	49.00
72120		CSH	UNEMPLOYMENT COMPENSATION			\$	128.00	5	128.00
72120	_		EMPLOYER MEDICARE			\$	921.00	S	921.00
72120		CSH	COMMUNICATION			5	743.00	S	743.00
72120	-	CSH				15	2,500.00	5	2,500.00
72120		CSH	TRAVEL	-		1	4,888.00	5	4.888.00
72120	499	CSH	OTHER SUPPLIES AND MATERIALS		e	3	90,000.00	-	4,000.00

\$ 90,000.00 NET CHANGE

OTHER STATE EDUCATION FUNDS mendment request is submitted to enter the Coordinated School Health Grant into the budget

ING, AT MAYNARDVILLE, TENNESSEE, this 14th day of August, 2017. NNESSEL ttest: Pan COUNTAPOPTED

Union County Mayor Chairman

Voting Nay Pass

A Motion was made by Dawn Flatford and Seconded by R. L. Jones, to approve the Budget Amendment Request 141-General Purpose Schools and FUND 141-Coordinated School Health Grant (page 3 of 10), as presented.

Submitted to Board of Education July 27, 2017

To be Submitted to Budget Committee August 8, 2017

FUND 141-GEAR UP Grant

Function	Obj	Cost Center	DESCRIPTION	Original/ Amended Budget	Decrease	Inc	rease	Amended Budget
71100	116	GEAR	TEACHERS			\$	2,575.00	\$ 2,575.00
71100	195	GEAR	CERTIFIED SUBSTITUTE TEACHERS			\$	500.00	\$ 500.00
71100	198	GEAR	NON-CERTIFIED SUBSTITUTE TEACHERS			\$	1,500.00	\$ 1,500.00
71100	201	GEAR	SOCIAL SECURITY			\$	530.00	\$ 530.00
71100	204	GEAR	STATE RETIREMENT			\$	700.00	\$ 700.00
. 71100	210	GEAR	UNEMPLOYMENT COMPENSATION			\$	70.00	\$ 70.00
71100	212	GEAR	EMPLOYER MEDICARE			\$	125.00	\$ 125.00
72210	307	GEAR	COMMUNICATION			\$	800.00	\$ 800.00
72210	355	GEAR	TRAVEL			\$	55,400.00	\$ 55,400.00
72210	499	GEAR	OTHER SUPPLIES AND MATERIALS			\$	20,758.00	\$ 20,758.00
72210	524	GEAR	STAFF DEVELOPMENT			\$	22,000.00	\$ 22,000.00
				\$ -	\$ -	\$	104,958.00	\$ 104,958.00

\$ 104,958.00 NET CHANGE | 47590 OTHER FEDERAL THROUGH STATE | \$ 104,958.00

This amendment request is submitted to enter the GEAR UP Grant into the budget

UNION ADOPTED AND APPROVED IN OPEN MEETING, AT MAYNARDVILLE, TENNESSEE, this 14th day of August, 2017.

Attest: Jan Culos Hay Suffer Gary England

UNUnion County Clerk

Chairman

ary England Mike Williams
Chairman Union County Mayor

Mike Williams Voting Nay 0
County Mayor Pass 0
Abstain 0

Page 4 of 10

A Motion was made by **Dawn Flatford** and **Seconded** by **R. L. Jones**, to approve the Budget Amendment Request **FUND 141-GEAR UP Grant (page 4 of 10)**, as presented.

Submitted to Board of Education July 27, 2017

To be Submitted to Budget Committee August 8, 2017

FUND 141-ICARE Grant

Function	Obj	Cost Center	DESCRIPTION	Original/ Amended Budget	Decrease	In	crease		Amended Budget
72210	355	ICARE	TRAVEL			5	2,100.00	\$	2,100.00
72210	399	ICARE	OTHER CONTRACTED SERVICES			5	45,760.00	\$	45,760.00
72210	499	ICARE	OTHER SUPPLIES AND MATERIALS			5	19,282.00	\$	19,282.00
				\$ -	\$ -	5	67,142.00		
						\$	67,142.00	NE	T CHANGE

47590 OTHER FEDERAL THROUGH STATE \$ 67,142.00

This amendment request is submitted to enter the ICARE Grant into the budget

UNION COUNTY BOARD OF EDUCATION BUDGET AMENDMENT REQUEST

Submitted to Board of Education July 27, 2017

To be Submitted to Budget Committee August 8, 2017 FUND 141- Strategic Prevention for Prescription Drugs (SPFRX) Grant

Function	Obj	Cost Center	DESCRIPTION	Original/ DESCRIPTION Amended Budget Decrease		Increase		200	Amended Budget	
72210	307	SPFRX	COMMUNICATION	\$			5	775.00	\$	775.00
72210	355	SPFRX	TRAVEL	\$			5	2,100.00	\$	2,100.00
72216	348	SPFRX	POSTAL CHARGES	\$			\$	320.00	\$	320.00
72210	349	SPFRX	PRINTING, STATIONERY AND FORMS	\$			\$	712.00	\$	712.00
72210	399	SPFRX	OTHER CONTRACTED SERVICES	\$			\$	10,290.00	\$	10,290.00
72210	432	SPFRX	LIBRARY BOOKS/MEDIA	\$	5		\$	2,294.00	\$	2,294.00
72210	435	SPFRX	OFFICE SUPPLIES	\$	-		\$	2,513.00	\$	2,513.00
				\$		\$	\$	19,004.00		

SEA 4930 CTHER FEDERAL THROUGH STATE \$ 19,004.00

\$ 19,004.00 NET CHANGE

This amendment request is submitted to enter the Strategic Prevention for Prescription Drugs Grant into the budget

UNION COUNADOPTED AND APPROVED IN OPEN MEETING, AT MAYNARDVILLE, TENNESSEE, this 14th day of August, 2017.

TENNES Attest:

Pam Ailon Gary Englan

Chairman

Chairman

Mike Williams Union County Mayor
 Voting Aye
 15

 Voting Nay
 0

 Pass
 0

Page 5 of 10

A Motion was made by **Dawn Flatford** and **Seconded** by **R. L. Jones**, to approve the Budget Amendment Request **FUND 141-ICARE Grant** and **FUND 141-Strategic Prevention for Prescription Drugs (SPFRX) Grant (page 5 of 10)**, as presented.

Submitted to Board of Education July 27, 2017 To be Submitted to Budget Committee August 8, 2017 FUND 141-Voluntary PreK

Function	Obj	Cost Center	DESCRIPTION	Original/ Amended Budget	Decrease	Inc	crease	Amended Budget
73400	105		SUPERVISOR/DIRECTOR			\$	6,747.00	\$ 6,747.00
73400	116		TEACHERS			\$	118,450.00	\$ 118,450.00
73400	163		EDUCATIONAL ASSISTANTS			\$	54,546.00	\$ 54,546.00
73400	189		OTHER SALARIES & WAGES	a company		\$	2,500.00	\$ 2,500.00
73400	195		CERTIFIED SUBSTITUTE TEACHERS			\$	1,000.00	\$ 1,000.00
73400	198		NON-CERTIFIED SUBSTITUTE TEACHERS			\$	3,500.00	\$ 3,500.00
73400	201		SOCIAL SECURITY			\$	11,641.00	\$ 11,641.00
73400	204		STATE RETIREMENT			\$	14,602.00	\$ 14,602.00
73400	206		LIFE INSURANCE			\$	135.00	\$ 135.00
73400	207		MEDICAL INSURANCE			\$	18,795.00	\$ 18,795.00
73400	210		UNEMPLOYMENT COMPENSATION			\$	1,152.00	\$ 1,152.00
73400	212		EMPLOYER MEDICARE			\$	2,723.00	\$ 2,723.00
73400	336		MAINTENANCE AND REPAIR SERVICES-EQUIPMENT			\$	4,933.00	\$ 4,933.00
73400	355		TRAVEL			\$	2,000.00	\$ 2,000.00
73400	429		INSTRUCTIONAL SUPPLIES AND MATERIALS			\$	16,500.00	\$ 16,500.00
73400	499		OTHER SUPPLIES AND MATERIALS			\$	16,500.00	\$ 16,500.00
73400	524		STAFF DEVELOPMENT			\$	16,000.00	\$ 16,000.00
73400	790		OTHER EQUIPMENT			\$	35,000.00	\$ 35,000.00
				\$ -	\$ -	\$	326,724.00	

\$ 326,724.00 NET CHANGE SEAL 46515 EARLY CHILDHOOD EDUCATION 326,724.00 This amendment request is submitted to enter the Voluntary Pre-K into the budget UNION COUNTY ADOPTED AND APPROVED IN OPEN MEETING, AT MAYNARDVILLE, TENNESSEE, this 14th day of August, 2017. William Aye NNESSEE Gary England Mike Williams Pam Ailor **Voting Nay** OUNUNION County Clerk Pass Chairman **Union County Mayor** Abstain

Page 6 of 10

A Motion was made by Dawn Flatford and Seconded by R. L. Jones, to approve the Budget Amendment Request FUND 141-Voluntary PreK (page 6 of 10), as presented.

Submitted to Board of Education July 27, 2017

To be Submitted to Budget Committee August 8, 2017

142-Federal Projects

Subfund 101-Title IA-Improving the Academic Achievement of the Disadvantaged

Function	Obj	Cost Center	DESCRIPTION	The same of	Original/ nded Budget	Decrease		Increase		Ameni Budg	
71200	116		TEACHERS	\$	25,102.07			\$	81,477.93	\$	106,580.00
71200	189		OTHER SALARIES & WAGES	5	10,999.00			\$	2,001.00	\$	13,000.00
				\$	-	\$	-	\$	83,478.93	200	

47141 TITLE 1 GRANTS TO LOCAL EDUC AGENCI \$

This amendment is requested to budget additional Title I-A funds received from the State of Tennessee

UNION COUNTY BOARD OF EDUCATION BUDGET AMENDMENT REQUEST

Submitted to Board of Education July 27, 2017

To be Submitted to Budget Committee August 8, 2017 142-Federal Projects

Subfund 201-Title IIA-Teacher Qualit

Function	Obj	Cost	DESCRIPTION		Original/	Decrease		Incr	ease	A	mended
72210	196		IN-SERVICE TRAINING	S				\$	2,785.67	\$	2,785.67
72210	201		SOCIAL SECURITY	\$	3,354.00			\$	207.41	\$	3,561.41
72210	204		STATE RETIREMENT	\$	4,912.00			\$	303.76	\$	5,215.76
72210	212		EMPLOYER MEDICARE	\$	784.00			\$	48.51	\$	832.51
				\$		\$		5	3,345.35		
							_	-			

3.345.35 NET CHANGE

SEAF GA189 3,345.35 EISENHOWER PROF DEVELOPMENT STATE G \$

dment is requested to budget additional Title II-A funds received from the State of Tennessee.

TENNASONED

OPEN MEETING, AT MAYNARDVILLE, TENNESSEE, this 14th day of August, 2017.

Your England Voting Aye OUNTY Pam Alfor Gary England

Chairman Union County Mayor Voting Nay Pass

Abstain

Page 7 of 10

A Motion was made by Chris Upton and Seconded by Stan Dail, to approve the Budget Amendment Request FUND 142-Federal Projects – Subfund 101-Title 1A-Improving the Academic Achievement of the Disadvantaged and Subfund 201-Title 11A-Teacher Quality (page 7 of 10), as presented.

Submitted to Board of Education July 27, 2017
To be Submitted to Budget Committee August 8, 2017

142-Federal Projects

Subfund 301-Title IIIA-English Language Learner

Function	Obj	Cost Center	DESCRIPTION	riginal/ ded Budget	Decr	ease	Inci	rease	1	Amended Budget
71100	429		INSTRUCTIONAL SUPPLIES AND MATERIALS	\$ 1,024.11			\$	191.41	\$	1,215.52
72210	524		STAFF DEVELOPMENT	\$ 332.14			\$	62.08	\$	394.22
99110	504	3		\$ 27.68			\$	5.17	\$	32.85
				\$	\$	-	\$	258.66		

258.66 NET CHANGE

47148	RURAL EDUCATION	15	258.66
47140	NORAL LUCCATION	1 7	250.0

This amendment is requested to budget additional Title III funds received from the State of Tennessee.

UNION COUNTY BOARD OF EDUCATION BUDGET AMENDMENT REQUEST

Submitted to Board of Education July 27, 2017

To be Submitted to Budget Committee August 8, 2017

142-Federal Projects

Subfund 501-Title V Rural and Low Income School Program

Function	Obj	Cost	DESCRIPTION	Original/	Dec	rease	In	crease	Amended
71100	429		INSTRUCTIONAL SUPPLIES AND MATERIALS	\$ 5,828.07			\$	1,381.21	\$ 7,209.28
				\$	\$	-	\$	1,381.21	

\$ 1,381.21 NET CHANGE

SEA 42148 RURAL EDUCATION 1,381.21 This amendment is requested to budget additional Title V funds received from the State of Tennessee. UNION COUNT APPROVED IN OPEN MEETING, AT MAYNABOVILLE, TENNESSEE, this 14th day of August, 2017. Voting Aye Attest: Mike Williams **Voting Nay** Gary England Pass **Union County Mayor** "Union County Clerk Chairman Abstain

Page 8 of 10

A Motion was made by Chris Upton and Seconded by Stan Dail, to approve the Budget Amendment Request FUND 142-Federal Projects – Subfund 301-Title 111AEnglish Language Learner and Subfund 501-Title V Rural and Low Income School Program (page 8 of 10), as presented.

Submitted to Board of Education July 27, 2017

To be Submitted to Budget Committee August 8, 2017

142-Federal Projects

Subfund 901 - IDEA Part B

Function	Obj	Cost Center	DESCRIPTION	Original/ nded Budget	De	crease	Incr	ease		- 20	mended Budget
72710	315		CONTRACTS WITH VEHICLE OWNERS	\$ 81,104.00	\$	(875.00)			0	\$	80,229.00
				\$	\$	(875.00)	\$		-		

(875.00) NET CHANGE

47143 SPECIAL EDUCATION - GRANTS TO STATE (875.00)

This amendment is required due to decrease in allocation from state,

UNION COUNTY BOARD OF EDUCATION BUDGET AMENDMENT REQUEST

Submitted to Board of Education July 27, 2017

To be Submitted to Budget Committee August 8, 2017

142-Federal Projects

Subfund 911 - PreSchool Grant

Function	Obj	Cost Center	DESCRIPTION	Original/ nded Budget	Decrease	Inc	rease	Amended Budget
72220	499		OTHER SUPPLIES AND MATERIALS	\$ 1,683.00	\$ (1,683.00)			\$ -
71200	499		OTHER SUPPLIES AND MATERIALS	\$ -		\$	1,682.00	\$ 1,682.00
				\$	\$ (1,683.00)	\$	1,682.00	

(1.00) NET CHANGE

MINIMUM IN 47.145

SPECIAL EDUCATION PRESCHOOL GRANTS \$

UNION

COUNTY

(1.00)

This amendment is required due to decrease in allocation from state,

TENNESSEE AND APPROVED IN OPEN MEETING, AT MAYNARDVILLE, TENNESSEE, this 14th day of August, 2017.

Gary England

Mike Williams

Voting Nay

Union County Clerk

Chairman

Union County Mayor

Pass Abstain

Page 9 of 10

A Motion was made by Chris Upton and Seconded by Stan Dail, to approve the Budget Amendment Request FUND 142-Federal Projects – Subfund 901-IDEA Part B and Subfund 911-PreSchool Grant (page 9 of 10), as presented.

Submitted to Board of Education July 27, 2017

To be Submitted to Budget Committee August 8, 2017

142-Federal Projects

Subfund 801-CTE Perkins Basic

Function	Obj	Cost Center	DESCRIPTION	Original/ Amended Budge	Decrease	In	crease	Amended Budget
71300	429		INSTRUCTIONAL SUPPLIES AND MATERIALS	\$ -		\$	28,239.03	\$ 28,239.03
71300	499		OTHER SUPPLIES AND MATERIALS	\$ -		\$	2,000.00	\$ 2,000.00
71300	730		VOCATIONAL INSTRUCTION EQUIPMENT	\$ -		\$	7,000.00	\$ 7,000.00
72130	355	CTSO	TRAVEL	\$ -		\$	11,300.00	\$ 11,300.00
72130	524	PD	STAFF DEVELOPMENT	\$ -		\$	6,000.00	\$ 6,000.00
72230	524		STAFF DEVELOPMENT	\$ -		\$	2,000.00	\$ 2,000.00
				\$ -	\$ -	\$	56,539.03	

47131 56,539.03 VOCATIONAL EDUC - BASIC GRANTS TO S

This amendment request is submitted to enter the FY18 Perkins Grant into the budget

UNION COUNTY BOARD OF EDUCATION BUDGET AMENDMENT REQUEST

Submitted to Board of Education July 27, 2017 To be Submitted to Budget Committee August 8, 2017

142-Federal Projects

Function	Obj	Cost Center	DESCRIPTION	200 (200)	ginal/ ed Budget	Decr	ease	Inc	rease		Amended Budget
72220	499		OTHER SUPPLIES AND MATERIALS	\$	-			\$	2,852.07	\$	2,852.07
72220	524		STAFF DEVELOPMENT	\$	-			\$	6,000.00	\$	6,000.00
				\$	-	\$	-	\$	8,852.07		
CEA	Illing.							\$	8,852.07	NE	T CHANGE

SEAL OF 47143 SPECIAL EDUCATION - GRANTS TO STATE \$ 8,852.07

UNION This amendment is required to enter into FY18 budget the awarded Discretionary Grant COUNTY

TENNESSEE AND APPROVED IN OPEN MEETING, AT MAYNARDYILLE, TENNESSEE, this 14th day of August, 2017.

CATION PAIN AND UNITY PAIN AND UNITY CHERK

Gary England Mike Williams Chairman **Union County Mayor**

Voting Aye Pass

Abstain

Page 10 of 10

A Motion was made by Chris Upton and Seconded by Stan Dail, to approve the Budget Amendment Request FUND 142-Federal Projects – Subfund 801-CTE Perkins Basic and Subfund 890-IDEA Discretionary Supplemental Funds (page 10 of 10), as presented.

11. Appoint Second (2nd) Civil District County Commissioner:

Commissioner Bob Bowers nominated **Jody Glenn Smith** to fill the vacancy of County Commissioner representing the Second (2nd) Civil District of Union County, Tennessee, until the next general election.

Commissioner Stan Dail nominated **James Greene** to fill the vacancy of County Commissioner representing the Second (2nd) Civil District of Union County, Tennessee, until the next general election.

There being no other nominations, Chairman England called for a Roll Call Vote:

Commissioners Voting For Jody Glenn Smith: Lynn Beeler, Bob Bowers, Gary England, Jonathan Goforth, R.L. Jones, Wayne Roach, Mike Sexton, and Doyle Welch. Nomination failed due to lack of two-thirds (2/3) majority vote.

Commissioners Voting For James Greene: J.M. Bailey, Bill Cox, Stan Dail, Dawn Flatford, Kenny Hill, Janet Holloway, and Chris Upton. Nomination failed due to lack of two-thirds (2/3) majority vote.

12. Appoint Sixth (6th) Civil District Road Commissioner:

Commissioner R. L. Jones nominated **Larry G. Lay** to fill the vacancy of Road Commissioner representing the Sixth (6th) Civil District of Union County, Tennessee, until the next general election.

Commissioner Dawn Flatford nominated **James Rodney Malone** to fill the vacancy of Road Commissioner representing the Sixth (6th) Civil District of Union County, Tennessee, until the next general election.

There being no other nominations, Chairman England called for a Roll Call Vote:

Commissioners Voting For Larry G. Lay: J. M. Bailey, Lynn Beeler, Bob Bowers, Bill Cox, Gary England, Jonathan Goforth, Kenny Hill, Janet Holloway, R. L. Jones, Wayne Roach, Mike Sexton, Chris Upton, and Doyle Welch.

Commissioners Voting For James Rodney Malone: Stan Dail, and Dawn Flatford.

Larry G. Lay was appointed by majority vote to fill the vacancy of Road Commissioner representing the Sixth (6th) Civil District of Union County, Tennessee, until the next general election.

13. Presentation of Grants – Mayor Micheal Williams: This matter was previously approved as a Budget Amendment/Transfer (page 1 of 10) under Item 10.

14. Discuss LEP (Limited English Proficiency) Policy – Debra Keck

Union County Government Maynardville, TN Limited English Proficiency

Union County Government (hereinafter "UCG") will take reasonable steps to ensure that persons with Limited English Proficiency (LEP) have meaningful access and an equal opportunity to participate in UCG services, programs and activities. The policy of UCG is to ensure meaningful communication with LEP persons and their authorized representatives. All interpreters, translators and other aids needed to comply with this policy shall be supplied at no cost to the person being served.

Language assistance will be provided through use of formal arrangements with an organization providing interpretation and translation services and telephonic interpretation services. All staff will be provided notice of this policy and procedure and staff that may have direct contact with LEP individuals will be trained in effective communication techniques, including the effective use of an interpreter.

UCG will conduct a regular review of the language access needs of our service population, as well as update and monitor the implementation of this policy and these procedures, as necessary.

PROCECURES:

IDENTIFYING LEP PERSONS AND THEIR LANGUAGE

UCG will promptly identify the language and communication needs of the LEP person. If necessary, staff will use a language identification card (or "I speak" card) or poster to determine the language. In addition, when records are kept of past interactions with individuals or their family members, the language used to communicate with the LEP person will be included as part of the record.

OBTAINING A QUALIFIED INTERPRETER

Barbara Williams 865-992-5493

Jesse Ellis 865-992-7910

Debra Keck 865-992-3061

are responsible for:

Obtaining an outside interpreter to provide language assistance in the language for which assistance is needed, and

Maintaining a written log to include:

Language assistance services

Date of usage, and

Language encountered as a result of on-site or telephonic encounter with LEP person.

Some LEP persons may prefer or request to use a family member or friend as an interpreter. However, family members or friends of the LEP person will not be used as interpreters unless specifically requested by that individual and AFTER the LEP person has understood that an offer of an interpreter at no charge to the person has been made by the UCG employee. Such an offer and the response will be documented by UCG staff. If the LEP person opts to use a family member or friend as an interpreter, issues of competency of interpretation, confidentiality, privacy and conflict of interest will be considered. If the family member or friend is not competent or appropriate for any of these reasons, competent interpreter services will be provided to the LEP person.

Children under the age of 18 will NOT be used to interpret, in order to ensure confidentiality of information and accurate communication.

PROVIDING WRITTEN TRANSLATIONS

When translation of vital documents is needed, each division or unit in UCG will submit documents for translation into frequently-encountered languages to identify the appropriate UCG division/program LEP contact. Original documents being submitted for translation must be in final approved form.

UCG will maintain an inventory of translated documents for future program use and translate relevant documents into additional languages as the need arises.

MONITORING LANGUAGE NEEDS AND IMPLEMENTATION

On an ongoing basis, UCG will assess changes in demographics, types of services or other needs that may require reevaluation of this policy and its procedures. In addition, UCG will regularly assess the efficacy of the procedures, including but not limited to mechanisms for securing interpreter services.

rev: (07/27/17)

A **Motion** was made by **Janet Holloway** and **Seconded** by **Bill Cox**, to approve the LEP (Limited English Proficiency) Policy for Union County, Tennessee, as presented.

- 15. Old Business: No Old Business was presented before County Commission in open meeting on Monday, August 14, 2017.
- 16. New Business: County Attorney Myers addressed the County Commission concerning the prospect of opioid litigation. After a brief discussion, a suggestion was made to extend an invitation for Jared Effler, District Attorney, to attend the next county commission meeting to discuss the litigation process.
- 17. Addendums (if any): No Addendums were presented before County Commission in open meeting on Monday, August 14, 2017.
- 18. A Motion was made by Kenny Hill and Seconded by R. L. Jones to Adjourn.

County Chairman, Gary England called for an **Aye Vote. Motion Carried.** Union County Commission's Regular Meeting **Adjourned at 7:40 P.M.**